

Tonganoxie Public Library



2003 Annual Report

A Year of New Beginnings

This past year was one full of hard lessons and new beginnings for the Library. In March, the Board discovered that the former director had been misusing Library funds for personal purchases. The director resigned and legal action was taken against her; the matter was not resolved before the end of the year. By April, the amazing staff, dedicated volunteers and Board were handling the daily operations of the Library and library services continued without interruption. Lisa Dent, a volunteer, organized a great Summer Reading program for the kids with the theme of "Laugh It Up @ Your Library." Interviews for the director position were held in early August. I was offered the position and started on September 22. During the year, the appearance of Library has been transformed with new landscaping, murals in the Children's area, new directional signs, a new Reference area, a freshly painted Community Room and more. We have made significant changes to our procedures as well, including the use of a Public Accountant to manage payroll and bills, a cash register to manage Circulation receipts and the Board is provided improved monthly financial reports. We have weathered the storm and are now set to grow and expand our services and collection as the City grows. I look forward to the challenges and opportunities that lie ahead of us.

-Sharon Moreland
Library Director

<p>Board of Directors Tonganoxie Public Library January – May</p> <p>Carolina Marrs, Pres. Cindy Larison, Vice-Pres. Bobbi McClellan, Treas. Jim Morey, Secr. Phylles Barker Denise Bixby Susan Weston</p>	<p>Board of Directors Tonganoxie Public Library June – December</p> <p>Jim Morey, Pres. Cindy Larison, Vice-Pres. Ken Rahjes, Treas. Bobbi McClellan, Secr. Janet Hofmeister Bernice Stinson Susan Weston</p>
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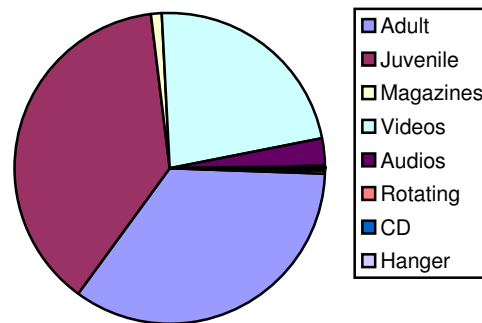
The Statistical Story

- 38,574 items circulated in 2003, an increase of 30.80% over 2002
- 1,364 new materials added to the collection
- 457 new library cards were issued
- 17,733 items in the collection
- 1,400 hours of volunteer time donated

What this means

- Each patron would have checked out 9.6 library items this past year.
- Every item could have been checked out twice in 2003.
- 13% of the city got new library cards in 2003.

2003 Circulation



Tonganoxie Public Library
303 S. Bury
PO Box 890
Tonganoxie, KS 66086
(913) 845-3281
Web: www.tonganoxielibrary.org
E-mail: director@tonganoxielibrary.org

Hours:
Mon, Tue, Wed, Fri – 9 to 5
Thursday – 12 to 8
Saturday – 9 to 1

Reading gives us someplace to go when we have to stay where we are. –Mason Cooley

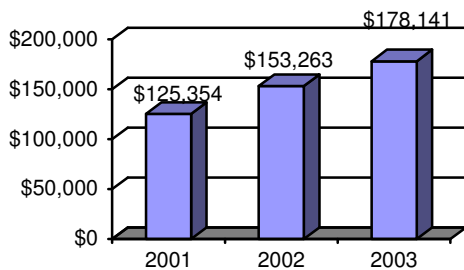
"A child care provider reads to a toddler. And in a matter of seconds, thousands of cells in these children's growing brains respond. Some brain cells are 'turned on,' triggered by this particular experience. Many existing connections among brain cells are strengthened. At the same time, new brain cells are formed, adding a bit more definition and complexity to the intricate circuitry that will remain largely in place for the rest of these children's lives." – Rethinking the Brain: New Insights Into Early Development, Report of the Conference on Brain Development, University of Chicago.

The Financial Story

Overall, the financial outlook for the Library has been good. Tonganoxie experienced unprecedented growth and our revenues reflected that fact. We were able to put 10% of our budget into a Capital Improvement Fund that can be used on building maintenance, future building expansion and furnishings. The Library also hired a public accountant to help with bookkeeping.

<u>2003 Revenues</u>		<u>2003 Expenditures</u>	
Grants	\$ 18,964	Salaries	\$ 80,630
Donations	436	Operating	59,038
Misc.	6,789	Projects	8,662
Tax	<u>151,430</u>	Materials	<u>29,811</u>
Total	\$178,141	Total	\$178,141

Total Expenditures, 2001-2003



Laugh It Up @ Your Library: Summer Reading 2003

Ninety-eight children signed up to participate in the 2003 Summer Reading Program held at the Library from July 10 through August 14. Children heard professional storytellers, made crafts and celebrated the end of the program with ice cream cones from Sonic, prizes, and bubbles. Special thanks to Lisa Dent for pulling together a great program for the kids.



NExpress: The Northeast Kansas Library System's Shared Automation System

In 2003, the Board voted to join a shared automation system provided by the Kansas City Library Consortium through the Northeast Kansas Library System. Patrons will have access to millions of books that, if requested, will be delivered twice a week to the Library by courier from the other 40 participating libraries. The Web-based catalog allows patrons to search for books, put them on reserve, and renew what they have checked out from home or work! Staff have been busy preparing for this change by clearing away tattered books so the remainder can be inventoried. We anticipate this service being in place by fall 2004.